

Mobile Area Council
Boy Scouts of America
Winter Camp



2017

LEADERS GUIDE

Mobile Area Council Boy Scouts of America Winter Camp

Dear Boy Scout Leaders,

Attached you will find a copy of the Mobile Area Council Winter Camp policies and Leaders Guide. Please take a few moments to read and become familiar with it, there are several program changes for Winter Camp.

What to expect:

- Youth Commissioner Staff
- Unit Camping
- Evening Merit Badges
- First Day Merit Badges
- Buffett Style Eating (In Shifts)
- Provisional Scout Troop
- Trading Post
- Improved Training Venues
- In Camp Medical Staff

Thank you in advance for your continued support of Winter Camp. Please share the enclosed information with your leaders and your scouts so that they can begin making plans to attend. Please make copies of and distribute the attached staff application to the leaders in your unit.

Shannon Miller
Camp Director

PS: *NEW*—In the back of the Leader's Guide, please make sure that each youth has the permission form that must be completed by the participant's parent or legal guardian prior to any shooting activity.

Mobile Area Council Boy Scouts of America Winter Camp

1. **General information.** The Mobile Area Council will host its annual 4- day Winter Camp program at Maubila Scout Reservation from December 27 through December 30.
2. **Early bird registration.** The early bird registration will begin on Friday October 30, and end Monday November 30 at 5 p.m. The early bird fee is \$115.00 if paid before 5 p.m. on Thursday November 30th. The Winter Camp fee is \$135.00 after that date and time. Registration fees will be accepted until 5 p.m. Friday, December 15, at the Council Service Center. Winter Camp Registration is on a first come first serve basis.
3. **Unit Leadership.** Units will camp under their traditional leadership in assigned campsites. Campsites are limited and some units will need to camp with another unit. **Units must file a tour plan covering the dates of Winter Camp.**

Leader's fees: (Must be at least two (2) adult leaders in camp at all times.) Below is the recommended number of leaders for your troop to be at camp.

A. 5 to 10 Scouts – 2 leaders as guest of camp.

B. 11 to 20 Scouts – 3 leaders as guest of camp.

C. 21 to 30 Scouts – 4 leaders as guest of camp.

D. Additional leaders must pay \$35.00 each. (No exceptions made due to cost of food)

These fees are not refundable.

Units attending Winter Camp will camp under their own leadership. The Adult leader fee will be waived for any unit leader appointed to staff.

****All youth are expected to be in the campsite no later than 11 pm. Any youth out of their campsite after 11 pm must be escorted with an Adult member of the troop.**

4. **Adult staff will be limited.** Staff members must be a minimum of 18 years of age. Staff members will be appointed by the Camp Director with the approval of Winter Camp Committee. **A staff application is attached to this guidebook. Staff applications will be accepted at the council office beginning October 30th, through November 17th.**
5. **Provisional Troop.** We will provide a provisional troop and campsite. All Scouts are welcomed at Winter Camp. If your unit is not planning on attending Winter Camp but have Scouts that wish to, they can attend as a provisional Camper. Any youth attending without his unit will be assigned to the provisional Troop. The same registration dates and fees apply. The Provisional Leadership will be provided by staff and will consist of 1 Scoutmaster and 2 Assistants.

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- Campsites.** Campsite assignments will be made on a first come first registered basis. Units attending Winter Camp will be assigned campsites by the Camp Director. Assignments will be made based on the number of Scouts and Leaders attending. Please include your campsite request on the registration form at the time the unit is registered. Unit leaders will be notified prior to check-in of their campsite assignment.
- Dining hall.** Meals will be served Buffet style and by campsite. The first meal served will be lunch on December 27th. **Unit will eat together and provide waiters for each meal.**
- Merit Badge Program.** Traditionally, the merit badges offered at winter camp are determined by the capabilities of the volunteer staff members. However, an effort is made each year to offer the following badges consistently:

Emergency Preparedness	Leatherwork	Auto Maintenance
First Aid	Crime Prevention	Chemistry
Family Life	Photography	Collections
Citizenship in the Community	Disabilities Awareness	Home Repairs
Citizenship in the Nation	Fingerprinting	Fire Safety
Citizenship in the World	Cooking	Traffic Safety
Personal Management	Engineering	Wilderness Survival
Communications	Plumbing	Geocaching
American Heritage	Digital Technology	Electricity
Electronics	Drafting/Programming	Woodcarving
Signs, Signals & Codes	STEM Award	Painting

Qualifying classes for Archery and Rifle Shooting Merit Badges will be offered.

The availability of other badges will not be determined until staff selection has been completed. We hope to offer a good variety of merit badges at camp. A STEM class will also be available. The final Merit Badge list will be published later in the year for all units to preregister Scouts for the MB classes. Please look over the requirements for the Merit Badge and bring any requirements, like personal first aid kits, emergency kits, etc. Anyone wanting to teach a merit badge class should contact Shannon Miller or Council office.

- Medical forms.** All Unit Leaders and Scout participants are required to have a completed medical form (Parts A, B, & C). All forms must be presented to the Medical Officer at the time of check-in. All medical forms must be bound with the troop number on the front cover. These forms will be returned at the end of Winter Camp.

Provisional scout campers must provide a completed medical form (Parts A, B, & C) at the time of check-in. These forms will be held by the Medical Officer and returned at the end of Winter Camp.

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Unit leaders will be responsible for any medication that a Scout requires during Winter Camp. Any medications requiring refrigeration will be held by the Medical Officer at the First Aid Lodge during Winter Camp.

10. **Gear preparation.** Weather during Winter Camp can be a mixed bag. In other words, it can be very cold, unseasonably warm, and sometimes rainy all in the same 4-day period. The following is a list of recommended gear that you should share with your prospective Scouts from your unit and their parents:

Pen and Paper	Groundsheet and Tarp
Warm sleeping bag	Blankets
Ground pad (or cot or air mattress)	Warm Coat
Rain gear (pants and jacket)	Flashlight
Sweatshirt or sweater	Stocking cap or hat
Toiletries (soap, shampoo, towel, etc)	Scout Uniform
Socks and underwear	Long underwear
Boots (optional but recommended)	Tent w/rain flies
Warm clothing (long sleeve shirts and long pants)	Gloves

Unit leaders please insure that all of your Scouts are fully prepared for the weather at Winter Camp. Leaders should emphasize the importance of layering clothing, allowing the scout to remove layers of clothing as the temperature rises during the day and add layers of clothing as it drops during the afternoon and evening. Units participating in this event must furnish their own tents. Rain is not uncommon, so it is important that tents have a good rain fly and a groundsheet. A wet sleeping bag will make an otherwise comfortable scout miserable and can rapidly lead to more severe health problems. Please help to insure that each of your scouts is adequately prepared for this trip. There may or may not be dryers at Camp for your use.

11. **Staff selection.** Staff applications will be accepted from Oct. 30th through Nov 17th.

Minimum staff requirements are as follows:


- 15 years or older by the first day of Winter Camp
- Registered leader in the Boy Scouts of America
- **Willingness to perform tasks other than merit badge instruction as directed by the Camp Director and Program Director** (i.e. Tend fires, clean restrooms, wash dishes, etc.)

All staff members will be selected by the Camp Director and approved by the Winter Camp Committee. Staff members will be notified of their assignments by December 14th. Staff members are not required to pay the registration fee. Adult leaders not serving as a staff member will be required to pay the adult fee.

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12. **Visitors.** There will be no visitors allowed on the reservation during winter camp without prior approval from the Camp Director. Leaders that attend with Scouts from outside the Mobile Area Council may be designated as visitors by the Camp Director, so long as arrangements are made with the Camp Director prior to arrival at Winter Camp.
13. **Vehicles.** Any licensed youth under the age of 19 years old are required to park their vehicle in the camp parking lot for the event. **All vehicles will remain in the parking lot. With the approval of the Camp Director, units are allowed to bring a vehicle to the campsite to drop equipment only.**
14. **Adult Training.** As time permits Adult Training may be provided at the event.
15. **Youth Training.** We will be offering Youth Leader Training. Our goal is to offer Den Chief Leader Training, Troop Guide Training, and Troop Leadership Training.
16. **Merit Badge Sign-up.** Final List of Merit Badges will be sent out by December 4th with Merit Badge Sign-up Sheets due back by December 13th at 5 pm.
17. All scouts are expected to behave according to the Scout Oath and Law. Any Scout or Leader found to be in violation of any of the principles of the Oath and Law may be asked to leave camp and no refund will be given. Items that have a ZERO tolerance are vandalism, fireworks, guns, illegal drugs of any kind, or fighting. We are Scouts-please act as such. **Any type of bullying or hazing is unacceptable and this will result in a youth being sent home immediately.**

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	Dec 27	Dec 28	Dec 29	Dec 30
6:30		Reveille	Reveille	Reveille
7:45		Colors	Colors	Colors
7:15	Ranger Check-In	Breakfast A 8:00-9:00 AM	Breakfast A 8:00-9:00 AM	Dining Hall Opens 8:00-9:00 AM
8:00				
8:30	Troops Begin Arriving			
8:45	Check-In Opens 10:00-11:00 AM 11:00 Check-in Closes		Vespers 8:30-9:00AM	Check-out 9:30 - 10:30AM
9:30		Period A	Period A	
10:00		9:30 - 10:45 AM	9:30 - 10:45 AM	
10:20				
10:30				
11:15	Leaders Meeting/SPL	Period B 11:00 AM-12:15 PM	Period B 11:00 AM-12:15 PM	11AM Ranger Check-out
11:40	Camp Assembly			
11:50	12:15 PM			
12:15	Lunch 12:30 – 1:30 pm	Lunch 12:30 – 1:30 pm	Lunch 12:30– 1:30 pm	
12:30				
1:00				
1:30				
1:45	1 st Day MB	Period A 1:45 - 3:15PM	Period A 1:45 – 3:15PM	
2:00				
2:30	1:45 - 3:15PM			
3:15				
3:30	1 st Night MB	Period B 3:30 - 4:45PM	Period B 3:30 - 4:45PM	
3:45				
4:00	3:30 – 4:45PM			
4:45				
5:15	Camp Assembly	Camp Assembly	Camp Assembly	
6:00	Supper 5:30-7:00pm	Supper 5:30-7:00pm	Supper 5:30-7:00pm	5:30 – 7:00pm
6:15				
6:30				
7:00				
7:30	Night Merit Badges	Night Merit Badges	SPL Meeting	
8:00			Campfire/Flag Retiring 8:00 PM	
8:30			Cracker Barrel 9:30-10:30PM	
	Board Games	Popcorn Theatre		
	Cracker Barrel	Cracker Barrel		
9:30		Games		
11:00	Taps	Taps	Taps	

*note Night Merit Badges will be offered from 7:30-8:30PM.

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Registration and Roster Form

Troop _____ District _____

Campsite Desired: _____

Leader in Charge (MUST BE AT LEAST 21 YEARS OF AGE) 1. _____

Birthdate _____ Email Address _____

Address _____ Phone Number _____

City _____ State _____ Zip _____

Other Leaders

Name	Name	Name
2.	3.	4.
5.	6.	7.

Scouts

(Use additional forms as necessary)

Name	Name	Name
1.	11.	21.
2.	12.	22.
3.	13.	23.
4.	14.	24.
5.	15.	25.
6.	16.	26.
7.	17.	27.
8.	18.	28.
9.	19.	20.
10.	20.	30.

****Early bird Fees will not be accepted after 5 pm on November 30****

FOR OFFICE USE ONLY

Early Bird Fees _____ Leader's Fees _____

@ \$115.00/Camper until 5 p.m. Nov. 30th

@ \$35.00/Leader

After, 5 p.m. November 30th to December 15th, at 5 pm.

Camp Fees _____ Leader's Fees _____

@ \$135.00/camper

@ \$45.00/Leader

Total _____ Total Due _____

(For Office Use: 1-6701-704-21)

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Please indicate your background:

Emergency Preparedness First Aid Citizenship in Community Communications
 Citizenship in Nation Citizenship in World Family Life Personal Management
 Law Scouting Heritage Electronics Leatherworking Photography Chemistry
 Journalism Fingerprinting Archery Rifle Shooting Shotgun Shooting
 Traffic Safety Fire Safety Weather Wilderness Survival Crime Prevention
 Disabilities Awareness Indian Lore Engineering Plumbing Digital Technology
 Auto Maintenance Programming Geocaching Electricity
 CPR Training Den Chief Training Troop Guide Training Troop Leadership Training
 Other _____

Previous Winter Camp Staff Experience (list most recent first)

Position _____	Camp _____	Year _____
Position _____	Camp _____	Year _____
Position _____	Camp _____	Year _____

Position Program Area (Merit Badge's I can instruct)

Please Do Not put "ANY" as an answer

1st choice: _____

2nd choice: _____

3rd choice: _____

Applicant's Signature _____ Date _____

WINTER CAMP USE ONLY

Hire Do Not Hire Hold _____

Position Hired For: _____

Special terms? _____ Other Comments _____

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Youth Staff Application

Name: _____ Age: _____ Rank: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____ Facebook? Y N

How many years have you attended Winter Camp as a Camper? _____

Have you ever served on Winter Camp Staff Before? Y N When? _____

The Winter Camp Commissioner Corps (WCCC) will volunteer to provide background services to facilitate the program as directed by the Camp Director and the Program Director. This may include, but is not limited to, building fires, cutting firewood, cleaning buildings and program areas and any other chores or elements of the program as assigned by the Camp Commissioner. The Youth Dining Hall Staff (YDHS) will report to the Dining Hall Steward and provide assistance as needed to the Kitchen Staff. The WCCC and YDFS will report to Maubila Scout Reservation on **December 26th 2017 at 1:00 pm** to begin setting up program areas. The WCCC/YDFS will be the last Scouts to leave Maubila on **December 30th 2017** when everything has been cleaned and stored away.

As a member of the volunteer staff, your schedule could vary widely from day to day and you will not be able to take merit badges. Therefore, your fee for attending Winter Camp is *completely waived*. You may want to bring money for the trading post, etc.

The Winter Camp Youth Commissioner Corps is limited to only 12 youth members and the YDHS is limited to 3 members. Selection will be made by the Staff selection committee. The deadline for applications is **November 13th**. You will be notified of your selection as soon as possible after that date.

I prefer: _____ Winter Camp Commissioner's Corps _____ Youth Dining Hall Staff



I understand the details above and I am available to serve for the entire time listed above.

Applicant's Signature _____ Date: _____

Parent's Signature _____ Date: _____

Please return to either:
Boy Scouts of America
Attn: Winter Camp Youth Staff
2587 Government Blvd.
Mobile, AL 36606

Mobile Area Council
Boy Scouts of America
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Mobile Area Council, BSA 2587
Government Blvd.
Mobile, AL 36608
251-476-4600
scouts@bsamac.org

**Permission to Participate in Shooting Sports for all
Boy Scouts, Venturers, and Explorers**

This permission form must be completed by the participant's parent or legal guardian prior to any shooting activity.

Name of Participant: _____

I, _____ (print your name), grant my consent to Mobile Area Council and to its representatives including Range Officers and Instructors and others serving in these positions to furnish my child with archery equipment, firearms and ammunition and provide instruction as to their safe and proper use. I further certify that I am the parent with full parental rights or the legal guardian of this child. I understand that this document will be kept and maintained by the Mobile Area Council or its representatives including Range Officers and Instructors. I further understand that any modification of this form will result in its not being accepted by Mobile Area Council, Range Officers and Instructors.

Signature of Parent or Legal Guardian: _____

Date: _____ Unit Number: _____



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